

Event Brief: Michael and Samantha's Engagement Party

Event Details:

Date: Saturday 22nd of June

Event Commences: 6:30pm

Event Concludes: 10:30pm

Venue: Champagne Room, Gate 5, Level D, Marvel Stadium

Pax: 70

Event Type: Cocktail

Guest details: Family and close friends, diverse range of ages and backgrounds.

Desired performance style: Relaxed and upbeat - happy to hear a range of genres and some original songs too.

Run Sheet:

Time	Event
5.00pm	Client & Vendor (Lavish & Unplugged) Access
6.25pm	Vendor setup & sound check complete
6.30pm	Guest Arrival
	Musician Commences
	F&B package commences
8.00pm	Cake Cutting & speeches
9:00 pm	Cake served
10.30pm	Musician Concludes - bump out commences
	F&B Package Concludes
	Guest to Depart Venue
11.00pm	Client & Vendor Access Ends